



CARE HOMES OF DISTINCTION LTD

Statement Of Purpose

Aims& Objectives

Care Homes of Distinction Ltd aims to ensure the highest standards of care and support for all its service users as listed and detailed below. We provide an environment which safeguards, stimulates, promotes and respects the rights, independence and dignity of our service users. We work together with them, their family and relatives, professionals and all other stakeholders to achieve a quality lifestyle at all our Homes.

Date	February 2011	Date of next review: February 2012
	SERVICE PROVIDER:	
NAME	Care Homes of Distinction Ltd	
Legal Status	Limited company registered as an organisation	
Address	Wray Park 55 Alma Road Reigate, Surrey RH2 0DN	
email	admin@carehomesofdistinction.com	
telephone	01737 248245 or 01737 242778	
Service provider ID	1-101690134	
Manager ID Wray Park		
Manager ID Rutland		
Manager ID Woodside View		
Company Number	5268043	

Head Office: Wray Park, 55 Alma Road, Reigate, Surrey RH2 0DN
Tel: 01737 248245 Fax: 01737 221521
info@carehomesofdistinction.com www.carehomesofdistinction.com



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WOODSIDE VIEW
2 Highview Caterham Surrey CR3 6AY
Tel: 01883 346313 Fax: 01883 341153



RUTLAND HOME
46 West Street Reigate Surrey RH2 9DB
Tel: 01737 242188 Fax: 01737 243014



INVESTOR IN PEOPLE Care Employer of the Year





LOCATION 1	Wray Park Care Home
Location ID	1-134466038
Service Provider	Care Homes of Distinction Ltd
Legal Status	Limited company registered as an organisation
Address	Wray Park 55 Alma Road Reigate, Surrey RH2 0DN
email	admin@carehomesofdistinction.com
telephone	01737 248245
Service provider ID	1-101690134
Manager ID	
Number of approved places	Maximum of 24 service users
Service Type	Care Home Service Without Nursing
Regulated Activities	1. Accommodation for persons who require nursing or personal care 2. Treatment of Disease, disorder or injury 3. Diagnostic and Screening Procedures
Service User Band	Older people Mental Health Dementia
Care Category	Long or short Term Continuing Care Convalescence/Respite Care Palliative Care(when needed in conjunction with district nurses/GPs)
Manager Tel Fax email Business address	Antony Coomb 01737 248245 01737 221521 antony@carehomesofdistinction.com Wray Park 55 Alma Rd Reigate Surrey RH2 0DN

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LOCATION 2	Rutland Care Home With Nursing
Location ID	1-125166508
Address	46 West Street Reigate Surrey RH2 0DN
email	admin@carehomesofdistinction.com
telephone	01737 242188
Manager ID	
Number of approved places	Maximum of 18 service users
Regulated Activities	1. Accommodation for persons who require nursing or personal care 2. Treatment of Disease, disorder or injury 3. Diagnostic and Screening Procedures
Service Type	Care Home Service With Nursing
Service User Band	Older people Mental Health Dementia
Care Category	Long or short Term Continuing Care Convalescence/Respite Care Palliative Care
Manager Tel Fax email Business address	Nicola Elliott 01737 242188 01737 243014 managerrutland@carehomesofdistinction.com Rutland Home 46 West Street Reigate Surrey RH2 9DB

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LOCATION 3	Woodside View Care Home With Nursing
Location ID	1-125166526
Address	2 Highview Caterham Surrey CR3 6AY
email	admin@carehomesofdistinction.com
telephone	01883 345313
Manager ID	
Number of approved places	Maximum of 26 service users
Regulated Activities	1. Accommodation for persons who require nursing or personal care 2. Treatment of Disease, disorder or injury 3. Diagnostic and Screening Procedures
Service Type	Care Home Service With Nursing
Service User Band	Older people Note the home will consider taking residents subject to assessment Mental Health Dementia
Care Category	Long or short Term Continuing Care Convalescence/Respite Care Palliative Care
Manager Tel Fax email	Appointed, Awaiting Registration with CQC
Business address	2 Highview Caterham, Surrey CR3 6AY

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Admission & Assessment

Care Homes of Distinction Ltd provide 24 hour care with or without nursing for elderly service users male or female. The details of the categories of care we provide are given in this above tables.

All prospective service users will be assessed prior to admission. This includes a health needs assessment and risk assessments. Working together with the service users and their families a care plan is implemented to meet each individual service user. The homes also offer a one month trial period.

Prospective service users and/or their families /representatives will be provided with brochures containing our statement of purpose which includes a definitive guide to the services we provide. A service user guide and other additional information will also be provided on admission. All service users will be required to enter into a contract with Care Homes of Distinction Ltd which will include the Organisations terms and conditions.

We also have an interactive website www.carehomesofdistinction.com where prospective service users and their families or representatives have the opportunity to view the homes and read about the services and facilities we offer.

Philosophy of Care

The current ethos of Care Homes of Distinction Ltd is to maintain high standards both in care, living accommodation and environment. Good management, trained staff, sound operating practises, well defined policies and action plans will support this.

We also believe and promote positive values and achieve this by setting a value for each month: Caring, Dignity, Privacy, Respect, Rights, Equality, Choices, Trust, Fairness, Freedom, Compassion and Peace.

Service users, their families and representatives are encouraged to take part and be involved in planning the care of each respective service user. A key worker system is in place for each individual resident.

Service users, their families and representatives are encouraged to participate in regular meetings and customer surveys as this ensures that Care Homes of Distinction Ltd maintains its high standards of care and identifies any areas for improvement. Care Homes of Distinction holds the Investor in People accolade for its dedication to workforce development and has also won National Awards such as employer of the year, continuing professional development from Skills for Care and care employer of the year from Care Choices that confirms the Organisation's commitment to its work.

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Positive Outcomes

We adhere to the Care Quality Commission's (CQC) Regulations and essential standards for Care Homes and ensure that all the services we offer are outcome based in accordance with the CQC requirements.

With all of our organisational policies and procedures in place we ensure the best possible quality and care for our service user's whilst promoting their health, safety and well being enabling them to lead a fulfilling lifestyle of their choice.

Accommodation and Catering

Care Homes of Distinction Ltd's Homes are all set within their own private gardens. Each home has single bedrooms with en-suite facilities and bathrooms fully equipped for the disabled with parker baths, hoists, chairs, and showers. All rooms are decorated to a high standard with nurse call bells. Service users are encouraged to personalise their rooms and bring their own belongings should they wish.

Nutrition and hydration

We consider nutrition to be of paramount importance to our residents. Our chefs prepare healthy and varied menus daily and any specialist dietary needs are catered for. We use mainly fresh seasonal produce supplied from bespoke purveyors. Menus are prepared according to requests and feedback surveys from service users. We also use the Surrey PCT nutrition tool and receive advice from Speech and Language Therapists on nutrition/hydration and issues surrounding diet and associated issues such as swallowing and oral problems.

Safeguarding

We take the well being, health and safety of our service users very seriously and operate strict procedures to ensure that this is maintained at all times. We have a very robust safeguarding policy in place and promote our service users' rights to choice, privacy, dignity, respect and confidentiality at all times.

All staff are trained, understand and follow the Surrey Multi-Disciplinary Board safeguarding policy and procedures.

Health & Safety, Fire Safety and Infection Control

All of our staff are trained in fire safety and Health and Safety including all other mandatory training relating to the care sector and we have fire prevention and evacuation measures in place. We work to strict policies and procedures, use NHS essential steps and follow a robust code of practise regarding infection control and have measures in place to minimise any risks to our service users and staff.

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Service Users Leisure, Activities and Services

Care Homes of Distinction has its own Activities Co-ordinator who undertakes imaginative and meaningful activities with our service users.

Throughout the year from time to time Care Homes of Distinction organises outings to local theatres, parks and places of interest as well as holding BBQs, fetes and other social events. We encourage service user's families, relatives, and friends to join in all social activities.

The religious needs of all denominations will be met. Regular choir services from local churches and visits from clergymen from all denominations take place.

Care Homes of Distinction operate an informal open visiting policy and service user's family, friends and representatives are welcome to visit the home at any time. Private lunches, birthday parties etc are encouraged and can be arranged on request.

Staffing, Training and Development

Care Homes of Distinction provides appropriate levels of qualified and trained staff on a 24 hour basis. All staff are checked by the Criminal Records Bureau (CRB) and references are checked prior to employment. Staff are trained to recognise the importance of high standards and are dedicated to meet the needs of our service users. We have a workforce training and development programme and individual development plans for our employees.

Staff Qualifications :

Care homes of Distinction staff team is made up of Staff Nurses (RGN, RMN AND RMNH). Care Staff are NVQ (National Vocational Qualification) levels 2, 3, 4 qualified and RMA (Registered Managers Award). Staff have undergone all mandatory training required. Food and Hygiene, Infection Control, Moving and Handling, First Aid/CPR, Medicine Administration, Health and Safety and Safeguarding Vulnerable Adults, Dementia.

Staff also undergo more specialised training in house and externally by external trainers where a training need is identified. There is computerised continuing development programme for the workforce (Matrix). Each staff member has their own personal development plan. We are constantly sourcing new and updated courses to further their development.

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Summary of staff Qualifications

Numbers Of Staff	Professional Qualifications and Experience
Head Office - 5	BA Philosophy, Grad Dip. Ed MSE, AAT Level 3
Rutland Care Home - Number of staff: 10	NVQ 2,NVQ 3,NVQ 4 Health and Social Care RMA BTEC Diploma in Care Qualified Overseas Nurses Certificates in Catering and Food Hygiene A1,A2 Assessors Award Certificate in Accountancy Dementia Facilitator
Wray Park Care Home - Number of staff: 18	MIChemE, MInstE, MINSTWM, Nursing Diploma NVQ 2,NVQ 3,NVQ 4 Health and Social Care RMA BTEC Diploma in Care Qualified Overseas Nurses Certificates in Catering and Food Hygiene Dementia Facilitator
Woodside View Nursing Home – Number of staff: 22	ENB 998, NVQ 2,3 & 4 Health and Social Care UK Registered Nurses RGN'S & RMN'S RMN H Diploma in Gerontology Supervising Food Safety in Catering Food Hygiene

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